

**Enrolled Minutes of the Thirty-second Regular or Special Meeting
For the Twenty-Eighth Highland Town Council
Regular Meeting
Monday, April 10, 2017**

Study Session. The Twenty-Seventh Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, April 10, 2017 at 6:47 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

Silent Roll Call: Councilors Bernie Zemen, Mark Herak, Dan Vassar, and Steve Wagner were present. Councilor Konnie Kuiper was absent. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

General Substance of Matters Discussed.

1. The Town Council reviewed and discussed the agenda of the imminent regular meeting.
2. The Town Attorney discussed the added negotiation between the Town of Highland Sanitary District and the Hammond Sanitary District granting a five percent discount on the amount approved for the past true-up settlements, 2013-2016.

The study session ended at 6:55 O'clock p.m.

Regular meeting. The Twenty Eighth Town Council of the Town of Highland, Lake County, Indiana met in its regular session on Monday, April 10, 2017 at 7:00 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President, Dan Vassar presided. The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Councilor Bernie Zemen reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

Roll Call: Present on roll call were Councilors Bernie Zemen, Mark Herak, Dan Vassar, and Steve Wagner. Councilor Konnie Kuiper was absent. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Additional Officials Present: Rhett L. Tauber, Esq., Town Attorney; John M. Bach, Public Works Director; Peter Hojnicki, Metropolitan Police Chief; William R. Timmer, Jr., CFOD, Fire Chief; Alex M. Brown, CPRP, Superintendent of Parks and Recreation; and Cecile Petro, Redevelopment Director, were present.

Also present: Ed Dabrowski IT Director (Contract); Steve Mileusnich and Susan Murovic of the Advisory Board of Zoning Appeals; George Smith of the Board of Waterworks Directors; Mike Maloney of the Town Theater Board of Directors; Lance Ryskamp, Redevelopment Assistant; Dan Dernulc, Lake County Councilor; Dennis Simala, Staff at North Township Trustee Office; George Georgeff, Police Commander; Greg Kuzmar, former Redevelopment Commissioner; and Kathy DeGuilio-Fox, Board of Sanitary Commissioners, were also present. (*Scrivener's note: Lance Ryskamp, George Georgeff, Dan Dernulc, and Dennis Simala, were present as former Town Councilors who served with Dominic Noce; Mike Maloney, Greg Kuzmar and Kathy DeGuilio-Fox were present as former Redevelopment Commissioners who served with Dominic Noce.*)

Additional Persons Present: Dominic Noce, former Town Councilor; and Keith Bruxvoort, Town Theater Board of Directors and recent Board of Waterworks member;

Minutes of the Previous Meetings: The minutes of the regular meeting of 27 March 2017 were approved by general consent.

Special Orders:

1. **Special Recognition and Appreciation:** The Town Council and the Town Council President elect to commend and extol the following persons for their public service to the Town of Highland:

- (a) **Mr. Keith Bruxvoort**, in recognition of his 12 years of service on the Board of Waterworks Directors, nine of which were as its President. Mr. Bruxvoort elected not to seek reappointment. Under his tenure, the Town withdrew from jurisdiction of the IURC, unusual in that it was achieved with a referendum. Further, the rate structure was modernized to stabilize recurrent resources by distinguishing fixed costs and variable costs in rate design. His colleagues on Board of Waterworks Directors and the Town Clerk-Treasurer join in the appreciation.

The Town Council President read aloud the inscription that was affixed to a special recognition plaque commending Keith Bruxvoort for his 12 years of service on the Board of Waterworks, nine of which were as its president. The single sided plaque included a gavel with a special inscription.

On behalf of the people of Highland, the Town Council, the Town Clerk-Treasurer and the Board of Waterworks Directors now present this special acknowledgement

to

Keith Bruxvoort

In grateful recognition of his leadership and service to the Town of Highland, Indiana serving on the Board of Waterworks Directors, beginning December 1, 2004 until his elective retirement and serving as its President continuously from January 24, 2008 until his elective retirement on January 2, 2017. This is presented by Town Council, the Town Clerk-Treasurer and your colleagues of the board of waterworks directors in recognition of the high quality of your service and in sincere appreciation for it.

Presented on the 10th Day of April 2017 in the Town of Highland, Lake County, Indiana.



Mr. Bruxvoort expressed his appreciation.

- (b) **Mr. Dominic Noce**, in recognition of over 40 years of service to the Town of Highland, serving as a member of the Bicentennial Commission, the Town Board of Metropolitan Police Commissioners, the Plan Commission, and the Redevelopment Commission. Further he served as a member of the 21st and 22nd Town Councils, he was the 43rd Town Council President and was the first Redevelopment Director (part-time). At the end of his Redevelopment Commission term last year, he elected not to be reappointed. The many colleagues on the boards and commissions with whom he served and the Town Clerk-Treasurer join in the appreciation.

The Town Council President read aloud the inscription that was affixed to a special recognition presentation box, with the inscription in the lid

containing a silk lined base holding a sounding block and a special inscribed gavel, in deep black, commending Dominic Noce for his over 40 years of service to the Town of Highland in a variety of forms. The inscription in the inside the lid read:

**An Encomium
of the
Town of Highland**

The elected and appointed officers as well as the employees of the Town of Highland, on behalf of the people of who live here, wish to express the highest commendation for the special contribution of

DOMINIC NOCE

Who for many years in many ways, wholly and unselfishly proffered his time, talent, toil and service to the people of Highland, having served as a member of the Bicentennial Commission, Town Board of Metropolitan Police Commissioners, Plan Commission, the Highland Redevelopment Commission, and the 21st and 22nd Highland Town Councils. He also served as Highland's 43rd Town Council President and Highland's first Redevelopment Director (part-time)

For his long service, his leadership, and his example, his colleagues and friends in public service wish to present this formal expression of pride, praise and appreciation.

Presented this 10th Day of April 2017 at Highland, Indiana.

Mr. Noce offered some valedictory remarks, and acknowledged his family and friends who were there. He offered his thanks to many persons including his former colleagues on Town Council and the Redevelopment Commission and its staff.

Councilors Herak and Zemen also offered special recollections affirming the servants being honored.

2. **Consideration of Additional Appropriations.** Public Hearing to consider Proposed Additional Appropriations in Excess of the 2017 Budget for the Gaming Revenue Sharing Fund in the amount of \$222,500.
 - (a) **Attorney verification of Proofs of Publication:** The TIMES 30 March 2017. The Town Attorney indicated that the proof complied with the requirements of IC 5-3-1.
 - (b) **Public Hearing.** There were no comments or remonstrances. The hearing was closed.
 - (c) Action on **Appropriation Enactment No. 2017-15:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Gaming Revenue Sharing Fund in the amount of \$222,500**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

Councilor Herak introduced and moved the consideration at the same meeting of its introduction of Enactment No. 2017-15. Councilor Wagner seconded. Upon a roll call vote, a unanimous vote being necessary, there were four affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Herak moved the passage and adoption at the same meeting of its introduction of Enactment No. 2017-15. Councilor Wagner seconded. Upon a roll call vote, a two-thirds vote being necessary, there were four affirmatives and no negatives. The motion passed. The enactment was passed and adopted at the same meeting of its introduction.

Town of Highland
Appropriation Enactment
Enactment No. 2017-15

AN ENACTMENT APPROPRIATING ADDITIONAL MONEYS IN EXCESS OF THE ANNUAL BUDGET for the GAMING REVENUE SHARING FUND, ALL PURSUANT TO I.C. 6-1.1-18, and I.C. 36-5-3-5.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Gaming Revenue Sharing Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levies set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Gaming Revenue Sharing Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

GAMING REVENUE SHARING FUND	
Acct. No. 091-0000-443.08 45 th & 5 th Street Intersection ROW:	\$ 222,500.00
<i>Total Series:</i>	\$ 222,500.00
Fund Total:	\$ 222,500.00

Section 2. That the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these monies be made available for expenditure pursuant to I.C. 6-1.1-18.

Section 3. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 10th day of April 2017. Consideration on the same day or at same meeting of introduction sustained a vote of 4 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 10th Day of April 2017, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

Dan Vassar, President (IC 36-5-2-10)

ATTEST:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

- Advisory Board of Zoning Appeals Docket:** Petition for a Use Variance for property located 9219 Indianapolis Boulevard, **Highland**, to allow use of the property as a daycare/education facility in property which is currently zoned as B-3 General Business District. Petitioner: **Latoya and Joseph McDaniel, 7538 Woodlawn, Hammond, Indiana**. The Advisory Board of Zoning Appeals by a vote of four (4) in favor and zero (0) opposed acted to **favorably recommend the request for the use variance** for the property. The ABZA acted at its meeting of 22 March 2017. The findings of fact were memorialized and the board is expected to approve the facts in written form at its meeting of 26 April 2017. (90 days ends 20 June 2017).

The Town Council President acknowledged the petitioners present.

(a) Comments from petitioner (if desired). There were no comments.

(b) Comments from remonstrators (if desired). There were no comments.

Pursuant to IC 36-7-4-918.6, the Town Council may either accept the favorable recommendation and GRANT the requested use variance or it may reject (over rule) the favorable recommendation and DENY the use variance. If not acted upon by the Town Council within the 90 days described above, the action of the Advisory Board of Zoning Appeals stands.

Councilor Zemen moved to accept the favorable recommendation of the Advisory Board of Zoning Appeals and grant the petitioners' request for a use variance as indicated. Councilor Wagner seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The use variance was approved.

Staff Reports: The following staff reports were received and filed.

• **Building & Inspection Report for March 2017**

Permit Type	Number	Residential	Commercial	Est. Cost	Fees
Commercial Buildings:	0	0	0	\$0.00	\$0.00
Commercial Additions or Remodeling:	6	0	6	\$387,439.00	\$5,722.50
Signs:	3	0	3	\$15,770.00	\$1,030.00
Single Family:	0	0	0	\$0.00	\$0.00
Duplex/Condo:	0	0	0	\$0.00	\$0.00
Residential Additions:	0	0	0	\$0.00	\$0.00
Residential Remodeling:	61	61	0	\$331,368.00	\$7,172.50
Garages:	1	1	0	\$27,975.00	\$569.50
Sheds:	3	3	0	\$18,394.00	\$514.00
Decks & Porches:	2	2	0	\$4,600.00	\$432.00
Fences:	6	6	0	\$17,883.00	\$667.00
Swimming Pools:	0	0	0	\$0.00	\$0.00
DrainTile/ Waterproofing:	6	6	0	\$29,998.00	\$829.50
Miscellaneous	0	0	0	\$0.00	\$0.00
TOTAL:	88	79	9	\$824,427.00	\$16,937.00
Electrical Permits	30	27	3		\$2,336.00
Mechanical Permits	6	4	2		\$569.00
Plumbing Permits	9	5	4		\$1,349.25
Water Meters	4	3	1		\$920.00
Water Taps	0	0	0		\$0.00
Sewer/Storm Taps	0	0	0		\$0.00
TOTAL Plumbing:	13	8	5		\$2,269.25

March Code Enforcement:

Investigations: 82
Citations: 00

March Inspections:

Building: 20 Electrical: 24 Plumbing: 09 HVAC: 12
Electrical Exams: 3

• **Fire Department Report for February 2017**

	Month	1 st half of year
General Alarms	06	21
Still Alarms	01	12
Paid still alarms	21	35
Total:	28	

• **Fire Department Report for March 2017**

	Month	1 st half of year
General Alarms	15	36
Still Alarms	06	18
Paid still alarms	31	66
Total:	52	

• **Workplace Safety Report for January 2017 (Revised)**

There were no incidents to report for January. The following incident summary was filed:

Department	Injuries this Month	Year to Date 2017	Total in 2016	Restricted Days 2017	Lost Workdays This Year (2017)	Restricted Days Last Year (2016)	Lost Workdays Last Year (2016)
Parks	0	0	1	0	0	12	0
Fire	0	0	1	0	0	0	0
Police	0	0	6	0	31	2	21
Street	0	0	1	0	0	0	0
Water & Sewer	0	0	6	0	0	14	0
Maint.	0	0	1	0	0	0	0
Other	0	0	0	0	0	0	0
TOTALS	0	0	16	0	31	28	21

Effective January 1, 2002, OSHA changed the record keeping guidelines. The municipality now counts the number of days lost from the day after the injury until the employee returns to work. Weekend, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days.

• **Workplace Safety Report for February 2017 (Revised)**

There were no incidents to report for February. The following incident summary was filed:

Department	Injuries this Month	Year to Date 2017	Total in 2016	Restricted Days 2017	Lost Workdays This Year (2017)	Restricted Days Last Year (2016)	Lost Workdays Last Year (2016)
Parks	0	0	1	0	0	12	0
Fire	0	0	1	0	0	0	0
Police	0	0	6	0	59	2	21
Street	0	0	1	0	0	0	0
Water & Sewer	0	0	6	0	0	14	0
Maint.	0	0	1	0	0	0	0
Other	0	0	0	0	0	0	0
TOTALS	0	0	16	0	59	28	21

Effective January 1, 2002, OSHA changed the record keeping guidelines. The municipality now counts the number of days lost from the day after the injury until the employee returns to work. Weekend, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days.

• **Workplace Safety Report for March 2017**

There was one incident to report for March. The following incident summary was filed:

Department	Injuries this Month	Year to Date 2017	Total in 2016	Restricted Days 2017	Lost Workdays This Year (2017)	Restricted Days Last Year (2016)	Lost Workdays Last Year (2016)
Parks	0	0	1	0	0	12	0
Fire	0	0	1	0	0	0	0
Police	1	1	6	0	90	2	21
Street	0	0	1	0	0	0	0
Water & Sewer	0	0	6	0	0	14	0
Maint.	0	0	1	0	0	0	0
Other	0	0	0	0	0	0	0
TOTALS	1	1	16	0	0	28	21

Effective January 1, 2002, OSHA changed the record keeping guidelines. The municipality now counts the number of days lost from the day after the injury until the employee returns to work. Weekend, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days.

Unfinished Business and General Orders:

1. **Proposed Ordinance No. 1645:** An Ordinance to Amend Chapter 11.05 of the Highland Municipal Code Regarding the Parks and Recreation Department, pursuant to I.C. 36-1-5 and I.C. 36-10-3 et seq. (This can only introduced without further action – see jurat on ordinance.)

Councilor Wagner introduced Ordinance No. 1645. There was no further action.

2. **Works Board Order No. 2017-09:** An Order of the Works Board Accepting and Approving a Contract, Subject to Determination of Funding, BETWEEN the State of Indiana, through its Department of Transportation and the Town of Highland through its Town Council Acting as the Works Board For Installation of License Plate Reader (LPR) Equipment at Signal Structures on Various Highways in the Town of Highland, Lake County, Indiana

Councilor Wagner moved the passage and adoption of Works Board Order No. 2017-09. Councilor Zemen seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The order was adopted.

**Town of Highland
 Board of Works
 Order of the Works Board 2017-09**

AN ORDER OF THE WORKS BOARD ACCEPTING AND APPROVING A CONTRACT, SUBJECT TO DETERMINATION OF FUNDING, BETWEEN THE STATE OF INDIANA, THROUGH ITS DEPARTMENT OF TRANSPORTATION AND THE TOWN OF HIGHLAND THROUGH ITS TOWN COUNCIL ACTING AS THE WORKS BOARD FOR INSTALLATION OF LICENSE PLATE READER (LPR) EQUIPMENT AT SIGNAL STRUCTURES ON VARIOUS HIGHWAYS IN THE TOWN OF HIGHLAND, LAKE COUNTY, INDIANA

Whereas, The Town of Highland, Police Department as part of its public duties, has responsibility for the enforcement of traffic and other laws of the town and of the State of Indiana; and,

Whereas, The Police Chief, recommends and the Town Council determines a need to install certain license plate reading equipment to further carry out the foregoing responsibility; and

Whereas, The proper officer of the Department of Transportation for the State of Indiana has prepared and presented an agreement that would support and provide for **installation of License Plate Reader (LPR) Equipment at Signal Structures on Various Highways in the Town of Highland, Lake County, Indiana;**

Whereas, The Police Chief now wishes to recommend to the Town Council the favorable review and adoption of the proposed agreement in support of the foregoing;

Whereas, The Town Council now desires to approve, accept and adopt the proposed agreement presented by the Indiana Department of Transportation (INDOT),

Now Therefore Be it Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, as follows:

Section 1. That the proposed agreement, presented by the Indiana Department of Transportation (INDOT) for the *Installation of License Plate Reader (LPR) Equipment at Signal Structures on Various Highways in the Town of Highland, Lake County, Indiana*, which sets forth certain tasks related to the existing provisions of the Town's Drug-Free Workplace Policy as well as outlining that the Town of Highland will pay for 1) Design of the LPR and associated work; 2) Bidding, and contracting of the work described by the final plan; 3) Materials, equipment, and labor required to install the LPR in accordance with the final plan; 4) Costs for employing a project supervisor/engineer and for testing and inspection work done by the project supervisor/engineer; 5) Materials, equipment, and labor necessary to maintain, update, modify, or remove the LPR; 6) Materials, equipment, and labor required to reinstall the LPR, after INDOT, in its normal course of business, has provided emergency maintenance to knocked down equipment that contains any LPR equipment permitted under this Contract; 7) Materials, equipment, and labor required to reinstall the LPR, after INDOT, in its normal course of business, has modernized a signal structure containing LPR and, 8) Power for LPR equipment listed in **Exhibit "A"**, is hereby accepted, approved and adopted in every respect, subject to determination of funding;

Section 2. That the Town Council President is hereby authorized to evidence this approval and execute the agreement by their signatures as attested to by the Police Chief;

Section 3. That the proper officers of the municipality are hereby authorized to identify and secure such funds of the municipality that may be lawfully expended in order to support the Town of Highland's funding share and implement the provisions and objects of the agreement.

Be it so Ordered.

DULY, PASSED and ORDERED by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 10th day of April 2017 having passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

/s/Dan Vassar, President (IC 36-5-2-10)

Attest:

/s/Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

3. **Action to approve Letters of Commendation for exemplary public service leading to the award of a single paid day off for 4 workers in the Public Works Department (agency).** Pursuant to Section 4.13 of the Compensation and Benefits Ordinance, for the day off to be effective requires the approval of the board of jurisdiction and the Town Council. In this case, as the Town Council is also works board for the municipality, its approval alone is all that is required.

The Operations Director requests that the Town Council act favorably on the Letters of Commendation for the following workers, who are selected as Employees of the Month:

- *Bill Plucinski, January 2017*
- *Kyle Rastovsky, February 2017*
- *Aaron Krestel, March 2017*

Councilor Herak moved to approve award to serve as a letter for exemplary service for the three named workers and authorize a paid day off for the recognition. Councilor Zemen seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The paid days off were approved.

4. **Authorizing the proper officer to publish legal notice of a public hearing to consider additional appropriations in the amount of \$16,869.00 in the Municipal Cumulative Capital Development Fund.**

Councilor Herak moved to authorize the proper officer to publish legal notice of a public hearing as indicated. Councilor Wagner seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The publication was authorized.

Comments or Remarks from the Town Council:

(For the Good of the Order)

- **Councilor Bernie Zemen:** *Chamber of Commerce Co-Liaison • IT Liaison*

Councilor Zemen acknowledged the Redevelopment Director who reported that the required annual redevelopment report was filed with the Gateway portal and that the Highland Main Street Board of Directors named a new Poet Laureate for 2017, Janine Harrison.

The Redevelopment Director further reported on grant-supported work to cause a mural to be painted on a wall at 2819 Jewett, Highland.

- **Councilor Mark Herak:** *Budget and Finance Chair • Liaison to the Board of Sanitary Commissioners • Liaison to the Community Events Commission • Liaison to the Board of Waterworks Directors.*

Councilor Herak commended the Town Attorney for his hand in the negotiations with the Hammond Sanitary District that allowed for a five percent savings allowing for payments to be made in a lump sum rather than paid in installments over 36 months.

Councilor Herak offered best wishes and thanks to Dominic Noce and Keith Bruxvoort.

- **Councilor Steve Wagner:** *Advisory Board of Zoning Appeals Liaison • Redevelopment Commission Liaison.*

Councilor Wagner commended Keith Bruxvoort and Dominic Noce for their service.

- **Councilor Konnie Kuiper:** *Town Board of Metropolitan Police Commissioners, Liaison. • Fire Department, Liaison • Chamber of Commerce Co-Liaison.*

Councilor Kuiper was absent.

- **Councilor President Dan Vassar:** *Town Executive • Chair of the Board of Police Pension Trustees • Liaison to the Park and Recreation Board.*

Councilor Vassar acknowledged the Parks and Recreation Superintendent, who noted that the annual Park Pride Day was scheduled for Saturday, April 22, which is also Earth Day, this year.

The Town Council President then reported that Cecile Petro, Redevelopment Director, had announced her intention to retire on June 9, 2017. The Town Council President commended her work and favorably characterized her comportment as a department head and for her leadership and successes. He thanked her for her work.

With leave from the Town Council, the Redevelopment Director offered comments regarding her retirement and expressing her appreciation for the opportunity. She recalled her work over her 12 years and her efforts as trying to create and support a sense of place and its quality over that time. The Redevelopment Director expressed apprehensions in that she expected very much to miss many people with whom she works and has worked.

Payment of Accounts Payable Vouchers. There being no further comments from the public or visitors, Councilor Zemen moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period March 28, 2017 through April 10, 2017 as well as the payroll docket for the payday of March 31. Councilor Herak seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket and the payroll docket were allowed, payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Vendors Accounts Payable Docket:

General Fund, \$244,232.28; Motor Vehicle Highway and Street (MVH) Fund, \$40,075.00; Local Road and Streets Fund, \$3,640.50; Law Enforcement Continuing Education, Training, and Supply Fund, \$1,336.72; Flexible Spending Account (FSA) Fund, \$1,258.90; Insurance Premium Agency Fund, \$153,717.11; Information and Communications Technology Fund, \$11,925.50; Police Pension Fund, \$67,631.79; Cumulative Capital Development Fund, \$5,883.00; General Improvement Fund, \$12.00; Traffic Violations and Law Enforcement Agency Fund, \$10,878.50; Gaming Revenue Sharing Fund, \$2,200.00; Public Safety Local Income Tax (LIT) Fund, \$2,300.00; Total: \$545,091.30.

Payroll Docket for payday of March 31, 2017:

Council, Boards and Commissions, \$10,569.00; Office of Clerk-Treasurer, \$15,659.91; Building and Inspection Department, \$8,610.20; Metropolitan Police Department, \$118,701.55; Fire Department, \$4,027.65; Public Works Department (Agency), \$70,365.66 and 1925 Police Pension Plan Pension Fund, \$67,551.06; Total Payroll: \$295,485.03.

Adjournment of Plenary Meeting. Councilor Zemen moved that the plenary meeting be adjourned. Councilor Wagner seconded. Upon a vote *viva voce*, the motion passed. The regular plenary meeting of the Town Council of Monday, April 10, 2017 was adjourned at 7:49 O'clock p.m. There was no study session following this meeting.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer